

May 5,

2020

The regular meeting of the Municipality of New Lebanon, Ohio was called to order on Tuesday, May 5, 2020 at 7:30 p.m. with Mayor Arriola presiding. Connected were Municipal Manager Madden, Police Chief Rick Daulton, Fire Chief J.C. Keyser, Law Director Ronald Keener, and Clerk of Council Sandy Wright. Code Enforcement Administrator Melody Davis, Service Department Superintendent Scott Brock, and Chief Financial Officer Brenda Etter were absent.

Mayor Arriola read the *Meeting Disclaimer: During this pandemic, we need to maintain social distancing and comply with the Stay-at-Home order. We also must meet the requirements of an open meeting. As such, the Ohio Attorney General is allowing for open meeting to be done by video conferencing or teleconferencing, at this time. Therefore, we are working hard to comply the open meeting act by using Zoom Conference Meeting open for the public to join, hear, see and participate just as the public would be able to do when attending a meeting in person. Accordingly, the public will be called upon to speak during the public comment portion of the meeting.*

INVOCATION/PLEDGE OF ALLEGIANCE

The invocation and Pledge of Allegiance was given by Mayor Arriola.

ROLL CALL

Municipal Manager Madden did a verbal roll call of Council Members present on the conference meeting for the record. The following members connected at the Roll Call were Raymond Arriola, Gale Joy, Lyndon Perkins, Carol Macmann, Susan Nickerson, Christopher Sands and Douglas Thompson.

APPROVAL OF MINUTES

Mayor Arriola stated next is the approval of the April 21, 2020, Regular Meeting Minutes.

Mayor Arriola asked are there any corrections or changes that need to be made to these minutes? None voiced.

Mayor Arriola stated all in favor of these minutes please signify by saying aye, all opposed same sign.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

OLD BUSINESS

None

NEW BUSINESS

Municipal Manager Madden stated on May 1, the governor began a phase-in reopening for the state to take place over a long period of time.

The re-opening stresses: Compliance with public health measures; Implementation of safeguards in business; and Protections for the most vulnerable Ohioans.

The re-opening of Ohio is to slowly open businesses while continuing to evaluate the virus for spikes and changes.

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We are now under a stay safe Ohio order by the Director of the Ohio Department of Health.

What does this mean? It means to still try to stay at home, maintain six feet social distancing, and gatherings over 10 or more are not permitted.

As some businesses are opening now others will be opening later, retail will begin opening May 12, for example. At this time, restaurants are still carry-out and curbside.

Although things are opening many remain closed per the directive—some of those are, schools, personal appearance/beauty salons, entertainment, recreation centers, gyms, playgrounds, recreational sports leagues and tournaments, and residential and day camps, to name a few. The entire directive is a link on our Village website for anyone interested in reading.

Moving forward we need to continue social distancing, and the directive is also asking that people wear masks and requiring businesses to have employees wear masks at work with some exceptions.

The directive requires the continuing of hand washing, hand sanitizer, extensive cleaning, and continuing online and remote access for services as much as possible.

For the Village, we will be working to open back in phases. We will continue temperature checks of employees daily along with the daily health evaluation completion.

On May 4th, the service department staff returned to normal shifts following the guidelines applicable to manufacturing, distribution, and construction. There will still be no inside meter reading for May. For those that have inside meters, residents can call in their readings. This will be evaluated at the end of May.

Office staff will continue working as they have to help maintain social distancing. We will begin May 6th taking appointments, if someone needs to come into the office and meet with a staff member. For appointments, employees will wear masks and the public is encouraged to wear one also. We are working on installing protective glass at the front counter.

Water bills and tax payments can be paid by check through the drop box and with cash at Twin Valley Bank through their drive-through.

As always, anyone can call the Village with questions and concerns. The goal is to protect employees and the citizens of New Lebanon. Also, updated information can be found on the Village website.

Meetings of 10 or less within the office requires six feet of social distancing, as such council meetings and our upcoming park board will be virtual. This will be evaluated at the end of May or if an additional directive is given.

Fire/EMS and police will continue with their regular scheduling. They will continue to follow established department protocol for their safety and that of the citizens.

At all times, the Village is continuing to implement extensive hygiene practices and requiring self isolation if exposed.

As always, I will keep the website and everyone updated as things change.

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Mayor Arriola stated any questions for the Manager. Nothing was heard.

PUBLIC COMMENTS OR QUESTIONS

None

ADMINISTRATIVE STAFF COMMENTS

Mayor Arriola stated Police Chief Daulton.

Police Chief Daulton stated we have completed the testing for a promotion for the sergeant's position which has been vacant for several months. We had three (3) take the test and all passed. We will now move on to the next phase of the process which is the oral interviews.

Mayor Arriola stated any questions for Chief Daulton.

Council Member Nickerson stated I saw that the new cruisers are in. When will they be in service?

Chief Daulton stated we are waiting for the consoles. We need them bad. The Crown Vic went down over the weekend so we only have three (3) that are running now. Because of the covid that is going around they are running short staffed and they are having a hard time getting the consoles.

Mayor Arriola stated Fire Chief Keyser.

Fire Chief Keyser stated the volume of patients being seen in the ER has picked back up but for the most part they are non covid related.

Mayor Arriola stated anything for the Fire Chief. Nothing was heard.

Mayor Arriola stated Code Enforcement Administrator Melody is not with us.

Mayor Arriola stated does she have anything for us.

Municipal Manager Madden stated she has nothing this evening.

Mayor Arriola stated anything for Melody. Nothing was heard.

Mayor Arriola stated Chief Financial Officer is not here tonight. Does she have anything for us?

Municipal Manager Madden stated she has nothing this evening.

Mayor Arriola stated anything for Brenda. Nothing was heard.

Mayor Arriola stated Service Department Superintendent Scott Brock is not with us. Does he have anything for us?

Municipal Manager Madden stated we have a bid opening tomorrow morning for the lift station and they are going back to full staff.

Mayor Arriola stated anything for Scott.

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Council Member Nickerson stated I had asked about the traffic light at Fuls Road. It was not working as of yesterday.

Municipal Manager Madden stated that is still in the works and I am not really sure where that is at with all of the covid going on. I am sure where that stands but I will check into it.

Mayor Arriola stated Parks & Rec Department.

Municipal Manager stated they have nothing this evening.

Mayor Arriola stated any questions for Parks & Rec. Nothing was heard.

Mayor Arriola stated Municipal Managers comments.

MANAGER'S COMMENTS

Municipal Manager Madden stated I have a request for an executive session pursuant to the Ohio Revised Code § 121.22 (G) (1) and (G) (3) to discuss personnel issues and legal matters.

Mayor Arriola stated we will go to council member comments and then finish with the executive session.

COUNCIL MEMBER COMMENTS

Mayor Arriola stated Doug.

Council Member Thompson stated I have no comments. Thank you.

Mayor Arriola stated Lyndon.

Council Member Perkins asked what was said about the water meters?

Municipal Manager Madden stated we will be reading outside meters right now as we are not going inside of the homes right now. If you have a meter inside you can call in the reading.

Council Member Perkins asked has the water tanker truck been delivered?

Fire Chief Keyser stated the truck is painted and striped at this point. The last time I spoke with them I was told they are looking at 3 to 4 weeks for delivery. They have been held up with all of the covid to get the supplies needed.

Mayor Arriola stated Gale.

Council Member Joy stated I have nothing this evening.

Mayor Arriola stated Susan.

Council Member Nickerson stated I have nothing further. Thank you

Mayor Arriola stated Chris.

Council Member Sands asked is the Park Board Meeting going to be a virtual meeting as well?

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Municipal Manager Madden stated yes.

Council Member Sands stated that is all I have. Thank you.

VICE MAYOR'S COMMENTS

Mayor Arriola stated Carol.

Vice Mayor Macmann stated I have nothing.

MAYOR'S COMMENTS

Mayor Arriola stated I have nothing further. No further action will be taken following the executive session.

EXECUTIVE SESSION

Mayor Arriola stated I have a request for an executive session pursuant to the Ohio Revised Code §121.22 (G) (1) and (G) (3) to discuss personnel issues and legal matters.

Mayor Arriola stated do I have a motion to adjourn to executive session.

Motion by Council Member Nickerson, second by Council Member Sands to adjourn to executive session.

ROLL CALL ON ABOVE MOTION: Council Member Joy, yes; Council Member Macmann, yes; Council Member Nickerson, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Arriola, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Municipal Manager Madden stated I am going to move everyone who is not a council member out in the waiting room. If you would like you can wait out there and I will bring you back in after the executive session is over. As the Mayor stated no further action will be taken following the executive session.

Council retired to executive session at 7:47 p.m.

Motion by Council Member Thompson, second by Council Member Nickerson to return to regular session.

ROLL CALL ON ABOVE MOTION: Council Member Macmann, yes; Council Member Nickerson, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Joy, yes; Council Member Arriola, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Council returned to regular session at 7:56 p.m.

ADJOURNMENT

Mayor Arriola stated do I a motion to adjourn the meeting.

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Motion by Council Member Joy, second by Council Member Nickerson to adjourn the meeting.

ROLL CALL ON ABOVE MOTION: Council Member Nickerson, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Thompson, yes; Council member Joy, yes; Council Member Macmann, yes; Council Member Arriola, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Meeting was adjourned at 7:57 p.m.

Approved:

 5-20-2020

Mayor Date

 5-20-2020

Clerk of Council Date