

**ORDINANCE 2021-06
BY
MAYOR RAYMOND ARRIOLA**

AN ORDINANCE AMENDING §35.601 OF THE CODE OF ORDINANCES OF THE MUNICIPALITY OF NEW LEBANON.

WHEREAS, §35.601 of the Code of Ordinances of the Municipality of New Lebanon which reads as follows:

§ 35.601 HOLIDAYS OBSERVED.

(A) The village observes the following holidays:

**New Year's Day
Presidents' Day
Good Friday
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving
Christmas Day
Personal Day (1)**

(B) All regular, full-time employees are eligible to receive holiday pay. In order to qualify for holiday pay, an employee must work the last full scheduled workday before and the first scheduled workday after the holiday. Exceptions to this are jury duty, bereavement leave, or approved vacation/personal leave that falls the day before or after the holiday.

(C) All regular non bargaining unit, full-time employees are eligible to receive one personal day holiday, which may be taken at the employee's discretion with prior approval of the Municipal Manager. The personal day must be used in the year it is earned and will not be permitted to accrue.

(D) If a holiday falls on a Saturday, it will be observed on the preceding Friday. If a holiday falls on a Sunday, it will be observed on the following Monday.

(E) All non-emergency employees will normally be granted the holiday off. Employees who, because of the nature of their job, are required to work shall be compensated at the rate of double time for all hours worked on a holiday. Employees whose normal day(s) off fall on a holiday because of rotating shift schedules shall receive eight hours pay at a straight rate for that holiday or off day. Department heads on salary who are required to work on a holiday due to unusual circumstances shall be compensated at a rate of twice their equivalent hourly rate.

(Ord. 2005-13, passed 12-20-05; Am. Ord. 2008-16, passed 12-2-08; Am. Ord. 2019-06, passed 12-17-19)

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of New Lebanon, Ohio, that §35.601 IS HEREBY AMENDED TO READ

§ 35.601 HOLIDAYS OBSERVED.

(A) The village observes the following holidays:

**New Year's Day
Martin Luther King Day
Presidents' Day**

**Memorial Day
Juneteenth
Independence Day
Labor Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving
Christmas Day
Personal Day (1)**

(B) All regular, full-time employees are eligible to receive holiday pay. In order to qualify for holiday pay, an employee must work the last full scheduled workday before and the first scheduled workday after the holiday. Exceptions to this are jury duty, bereavement leave, or approved vacation/personal leave that falls the day before or after the holiday.

(C) All regular non bargaining unit, full-time employees are eligible to receive one personal day holiday, which may be taken at the employee's discretion with prior approval of the Municipal Manager. The personal day must be used in the year it is earned and will not be permitted to accrue.

(D) If a holiday falls on a Saturday, it will be observed on the preceding Friday. If a holiday falls on a Sunday, it will be observed on the following Monday.

(E) All non-emergency employees will normally be granted the holiday off. Employees who, because of the nature of their job, are required to work shall be compensated at the rate of double time for all hours worked on a holiday. Employees whose normal day(s) off fall on a holiday because of rotating shift schedules shall receive eight hours pay at a straight rate for that holiday or off day. Department heads on salary who are required to work on a holiday due to unusual circumstances shall be compensated at a rate of twice their equivalent hourly rate.

SECTION 1: This ordinance shall take effect and be in force from and after the earliest period by law.

Passed this 2nd day of November, 2021.

First Reading: October 5, 2021

Second Reading: October 19, 2021

Third Reading: November 2, 2021

Effective Date: November 22, 2021


APPROVED:


Raymond Arriola
Mayor

ATTEST:


Sandra F. Wright
Clerk of Council

APPROVED:

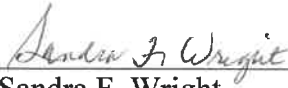


Glenna A. Madden
Municipal Manager

Dated: November 2, 2021

CERTIFICATE

I, Sandra F. Wright, Clerk of Council of the Municipality of New Lebanon, Ohio do hereby certify the foregoing is a true and correct copy of Ordinance 2021-06 as passed by Council and approved by the Mayor and that the same has been published as required by Section 2.17 of the Charter of the Municipality of New Lebanon, Ohio.



Sandra F. Wright
Clerk of Council