

April 21,

2020

The regular meeting of the Municipality of New Lebanon, Ohio was called to order on Tuesday, April 21, 2020 at 7:30 p.m. with Mayor Arriola presiding. Connected were Municipal Manager Madden, Police Chief Rick Daulton, Fire Chief J.C. Keyser, Law Director Ronald Keener, and Clerk of Council Sandy Wright. Code Enforcement Administrator Melody Davis, Service Department Superintendent Scott Brock, and Chief Financial Officer Brenda Etter were absent.

Mayor Arriola read the *Meeting Disclaimer: During this pandemic, we need to maintain social distancing and comply with the Stay-at-Home order. We also must meet the requirements of an open meeting. As such, the Ohio Attorney General is allowing for open meeting to be done by video conferencing or teleconferencing, at this time. Therefore, we are working hard to comply the open meeting act by using Zoom Conference Meeting open for the public to join, hear, see and participate just as the public would be able to do when attending a meeting in person. Accordingly, the public will be called upon to speak during the public comment portion of the meeting.*

INVOCATION/PLEDGE OF ALLEGIANCE

The invocation and Pledge of Allegiance was given by Mayor Arriola.

ROLL CALL

Municipal Manager Madden did a verbal roll call of Council Members present on the conference meeting for the record. The following members connected at the Roll Call were Raymond Arriola, Gale Joy, Carol Macmann, Susan Nickerson, Christopher Sands and Douglas Thompson. Lyndon Perkins was unable to connect.

APPROVAL OF MINUTES

Mayor Arriola stated next is the approval of the March 17, 2020, Regular Meeting Minutes.

Mayor Arriola asked are there any corrections or changes that need to be made to these minutes? None voiced.

Mayor Arriola stated all in favor of these minutes please signify by saying aye, all opposed same sign.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

OLD BUSINESS

None

NEW BUSINESS

Municipal Manager Madden stated the Village is still under a State of Emergency as is the State of Ohio. I am closely monitoring the Coronavirus updates. I have been attending virtual phone conference meetings weekly and/or daily with the White House, Governor's office, Business First, FEMA, Homeland Security, Office of Interior Affairs, Wright Patt (Air Force Base), the VA, and the Montgomery County Health Department.

I update the website from multiple sources to keep current clear and concise information available to the citizens of the Village through this pandemic allowing one place for information to be found.

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Currently the Village offices are closed to the public, but we will see what May brings with opening to the public, maintaining social distancing and keeping everyone safe. While the office is closed people can pay their utility bills and taxes by check through the drop box or if paying with cash people can pay at Twin Valley Bank's drive thru.

Going forward, looking at a May 1st opening it is a wait and see as to how the Governor is planning the opening of the state. I am working on our plan to open that will protect the citizens and the employees of New Lebanon.

At this time I have been looking at camp and the garden and would like council's thoughts. I believe both should be cancelled for 2020 as we are unaware of how long the pandemic and social distancing will continue. I would like your thoughts.

Council Member Joy stated he wanted to have camp and others wanted to wait and see.

Mayor Arriola stated from what I am hearing we are cancelling camp.

Mayor Arriola asked what about the garden? I would like to see it continue.

Municipal Manager Madden stated I had Starr contact Mr. Cook and Mr. Frieszell to ask if either one would be interested. I have not heard back yet.

Municipal Manager Madden stated on to other things affected by COVID-19 is the budget. At this time we are down in tax revenue by about \$61,000. We will not know until July/August of the effect since the tax deadline has been extended. But there is a need to be thrifty and prepared. Property tax collection may also be down for the 2nd half and more than likely the loss of the local government fund.

I am going to meet with staff about the capital and daily budgets. This will be an early May discussion and a possible council work session later.

As you can see there are many things that have and/or will be adjusted due to the pandemic. I will keep everyone updated.

Mayor Arriola stated any questions for the Manager. Nothing was heard.

PUBLIC COMMENTS OR QUESTIONS

Shannon Bemis, 130 Bronwood Street asked how is the reopening of the village going to be monitored.

Municipal Manager Madden stated I am working on the reopening now.

ADMINISTRATIVE STAFF COMMENTS

Mayor Arriola stated Police Chief Daulton.

Police Chief Daulton's comments were not audible.

Mayor Arriola stated Fire Chief Keyser.

Fire Chief Keyser stated I have nothing tonight sir.

Mayor Arriola stated Code Enforcement Administrator Melody is not with us.

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Mayor Arriola stated does she have anything for us.

Municipal Manager Madden stated 19 zoning permits have been issued to date. 43 “soft” letters have been sent regarding painting/structure maintenance with a compliance date of 6/1/2020. An updated fee schedule with slightly increased fees has been submitted for approval. She is currently gathering information from other jurisdictions to compare their sign codes and update our Code.

Mayor Arriola stated Chief Financial Officer is not here tonight. Does she have anything for us?

Municipal Manager Madden stated she doesn't have anything except for the motion.

Mayor Arriola stated do I have a motion to adopt the March 2020 Financial Report.

Motion by Council Member Joy, second by Council Member Thompson to adopt the March 2020 Financial Report.

ROLL CALL ON ABOVE MOTION: Council member Joy, yes; Council Member Macmann, yes; Council Member Nickerson, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Arriola, yes; 6 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Mayor Arriola stated Service Department Superintendent Scott Brock is not with us. Does he have anything for us?

Municipal Manager Madden stated he does not.

Mayor Arriola stated Parks & Rec Department.

Municipal Manager stated they have nothing this evening.

Mayor Arriola stated Municipal Managers comments.

MANAGER'S COMMENTS

Municipal Manager Madden stated I have nothing else this evening.

COUNCIL MEMBER COMMENTS

Mayor Arriola stated Gale.

Council Member Joy stated I have nothing.

Mayor Arriola stated Nickerson.

Council Member Nickerson stated I have nothing.

Mayor Arriola stated Chris.

Council Member Sands stated I have nothing.

Mayor Arriola stated Doug.

Council Member Thompson stated I have nothing.

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VICE MAYOR'S COMMENTS

Mayor Arriola stated Carol.

Vice Mayor Macmann stated I have nothing.

MAYOR'S COMMENTS

Mayor Arriola stated I have nothing further. I think everyone needs to stay safe. I hope we can get back to our jobs and get the economy moving soon.

ADJOURNMENT

Mayor Arriola stated do I a motion to adjourn the meeting.

Motion by Council Member Joy, second by Council Member Thompson to adjourn the meeting.

ROLL CALL ON ABOVE MOTION: Council Member Macmann, yes; Council Member Nickerson, yes; Council Member Sands, yes; Council Member Thompson, yes; Council member Joy, yes; Council Member Arriola, yes; 6 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Meeting was adjourned at 7:55 p.m.

Approved:



Mayor Date



Clerk of Council Date