## ORDINANCE 2023-06 BY MAYOR RAYMOND ARRIOLA

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE THE QUESTION OF MAKING CERTAIN AMENDMENTS TO THE CHARTER OF THE MUNICIPALITY OF NEW LEBANON AS RECOMMENDED BY THE CHARTER REVIEW BOARD APPOINTED BY THE COUNCIL OF THE MUNICIPALITY OF NEW LEBANON AND DIRECTING THE BOARD OF ELECTIONS OF MONTGOMERY COUNTY, OHIO TO PLACE ON THE BALLOT AT THE NOVEMBER 7, 2023 GENERAL ELECTION TO BE HELD IN THE MUNICIPALITY OF NEW LEBANON, OHIO, THE QUESTION OF AMENDING SECTIONS 2.01, 2.13, 2.16, 2.17, 3.01, 4.01, 4.06, 5.05, 5.07, 6.09, 7.03, AND 8.04 OF THE MUNICIPAL CHARTER OF NEW LEBANON.

WHEREAS, the Municipality of New Lebanon, Ohio adopted a charter effective January 1, 1979; and

WHEREAS, every ten years, the Council appoints a Charter Review Board for the purpose of reviewing the Charter and purposing changes to the electorate; and

WHEREAS, 2023 is a charter review year; and

WHEREAS, after review of the current Charter, the Charter Review Board has purposed twelve (12) amendments to the Charter; and

WHEREAS, it is the Municipal Councils duty to submit by ordinance the Charter Review Board's purposed amendments to the Board of elections for appearance on the ballot to the electorate; and

WHEREAS, it is necessary pursuant to the Municipal Charter of New Lebanon to secure the approval of the majority of the electors voting upon the questions of amending the Charter.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE MUNICIPALITY OF NEW LEBANON, MONTGOMERY COUNTY, OHIO, THAT:

**SECTION 1:** The question of amendment of SECTION 2.01 POWERS, COMPOSITION AND TERM of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 2.01 POWERS, COMPOSITION AND TERM as amended, shall read as follows:

All legislative power shall be vested in a Mayor and six (6) council members. For the purposes of this Charter, all references to "council" shall refer to the Mayor and six council members.

The Mayor and all council members shall be elected for a four (4) year term. The Mayor shall be elected in November 1995. Three (3) council members shall be elected in November 1993. Three (3) council members shall be elected in November 1995.

The Council member shall be a qualified elector of the Municipality, and shall have been, prior to the date of filing a declaration of candidacy, a continuous resident of the Municipality or any territory annexed thereto, for one (1) year, and any qualifying

electorate shall be in good standing on all New Lebanon Municipal income taxes prior to filing a declaration of candidacy. During their term of office, they shall continue to be a resident, a qualified elector, and must remain in good standing on all Municipal income taxes throughout their elected term. No council member shall be an employee of the Municipality. If any Council member shall cease to possess any of the qualifications for such office, they shall forthwith forfeit their office.

**SECTION 2:** The question of amendment of SECTION 2.13 EMERGENCY ORDINANCES of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 2.13 EMERGENCY ORDINANCES as amended, shall read as follows:

When necessary for the preservation of the public peace, health and welfare or safety, the Council, by an affirmative vote of the majority of the members present, may adopt an emergency ordinance which shall set forth and define the specific facts necessitating the emergency. Such emergency ordinances shall require no public hearings and shall take effect at the time indicated therein. Emergency ordinances shall remain in effect for the duration of such emergency. Emergency ordinances shall be published as other ordinances after passage.

Actions Not Permitted as Emergencies. No ordinance authorizing the surrender or joint exercise of its powers; or in establishing new positions in the classified service of the Municipality; or regulating the rate charged by any public utility; or in the adoption, amendment or repeal of any ordinance relating to zoning or to the use and occupancy of land or structures thereon; or in authorizing any changes in the boundaries of the Municipality, shall be adopted as an emergency measure.

**SECTION 3:** The question of amendment of SECTION 2.16 PUBLIC NOTICE BEFORE FINAL ENACTMENT of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 2.16 PUBLIC NOTICE BEFORE FINAL ENACTMENT as amended, shall read as follows:

No action of Council authorizing the surrender or joint exercise of any of its powers, or in the granting of any franchise, or in the enactment, amendment or repeal of any zoning or building resolution or ordinance, or in the authorizing of any change in the boundaries of the Municipality, shall be enacted unless the title and summary of the ordinance or resolution <a href="https://example.com/has-been posted in three(3) conspicuous places">has-been posted in three(3) conspicuous places</a> within the Municipality at least seven (7) days before enactment by Council and shall be posted to the official Municipal website if available. Those actions of Council which require public hearings under the general laws of Ohio shall require public hearing under this Charter.

**SECTION** 4: The question of amendment of SECTION 2.17 PUBLICATION OF RESOLUTIONS AND ORDINANCES of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 2.17 PUBLICATION OF RESOLUTIONS AND ORDINANCES as amended, shall read as follows:

All resolutions and ordinances must be published after enactment by title, number, and summary by posting in at least three (3) conspicuous places within the Municipality. Such posting shall announce that a copy of the full resolution or ordinance is available at the Municipal Office. All resolutions and ordinances shall be posted to the official Municipal website if available.

**SECTION** 5: The question of amendment of SECTION 3.01 QUALIFICATIONS of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 3.01 QUALIFICATIONS as amended, shall read as follows:

During the term of office as Mayor of New Lebanon, the Mayor shall not otherwise be an employee of the Municipality.

The Mayor shall be a qualified elector of the Municipality, and shall have been, prior to the date of filing a declaration of candidacy, a continuous resident of the Municipality or any territory annexed thereto, for one (1) year, and any Mayoral qualifying electorate shall be in good standing on all New Lebanon Municipal income taxes prior to filing a declaration of candidacy. During their term of Office, they shall continue to be a resident, a qualified elector, and must remain in good standing on all Municipal income taxes throughout their elected term. If the Mayor shall cease to possess any of the qualifications for such office, they shall forthwith forfeit his office.

**SECTION 6:** The question of amendment of SECTION 4.01 MUNICIPAL MANAGER; QUALIFICATIONS of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 4.01 MUNICIPAL MANAGER; QUALIFICATIONS as amended, shall read as follows:

The Manager shall be chosen by the Council on the basis of its judgment of such person's executive and administrative qualifications and abilities as evidenced by such person's training and experience in public administration or otherwise. At the time of such person's appointment, the Manager need not be a resident of the Municipality or state, and per their contract and appointment shall become and remain a resident of the New Lebanon Local School District for the duration of such person's employment. The Manager shall remain in good standing on all Municipal income taxes throughout their employment.

**SECTION 7:** The question of amendment of SECTION 4.06 DIRECTORS AND DEPARTMENT HEADS of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 4.06 DIRECTORS AND DEPARTMENT HEADS as amended, shall read as follows:

Directors and/or department heads who are a member of Municipal Emergency Management or their designee, when called upon to respond shall make all efforts to be on site within 12 minutes.

**SECTION 8:** The question of amendment of SECTION 5.05 PERSONNEL APPEALS BOARD of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 5.05 PERSONNEL APPEALS BOARD as amended, shall read as follows:

There shall be a Personnel Appeals Board consisting of three (3) members, who shall be appointed by a two-thirds (2/3) vote of Council. If no appointment is made within thirty (30) days of a vacancy, the Mayor shall appoint the member. Among the members first appointed, one shall serve for a term of three (3) years, one for a term of two (2) years, and the third for a term of one (1) year. The Council shall appoint a new member at the first regular session in January of each succeeding year for a term of three (3) years. The Council shall also make appointments of persons to fill any vacancy. Each member of the Personnel Appeals Board shall be a qualified elector, known to be in sympathy with

the merit principle as applied to the civil service, shall neither hold nor be a candidate for any other public office or employment and shall not be a member of any local, State, or national committee of a political party or an officer in any partisan political club or organization, and shall not be a spouse/partner or immediate family member of an employee or elected official of the Municipality.

**SECTION 9:** The question of amendment of SECTION 5.07 PROHIBITIONS of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 5.07 PROHIBITIONS as amended, shall read as follows:

No elected officer or employee in the non-exempt service of the Municipality shall continue therein after becoming a candidate for nomination or election to any incompatible public office. No person shall orally, or in writing, solicit or be in any manner concerned with soliciting any assessment, subscription, or contribution of any type for any political party or political purpose whatsoever from any person holding a position in the nonexempt service of the Municipality. No employee shall make, solicit, or receive any contribution to the campaign funds of any candidate for Municipal office, or take part in the political campaign of any candidate for Municipal office, or participate in any political campaign whatsoever during working hours. Any person who violates any of the provisions of this section shall for a period of five years be ineligible for appointment to or employment in any position in the Municipal service and shall, if an officer or employee of the Municipality, be guilty of malfeasance in office and upon conviction, shall forfeit the office or position held.

**SECTION** 10: The question of amendment of SECTION 6.09 CAPITAL PROGRAM of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 6.09 CAPITAL PROGRAM as amended, shall read as follows:

- 1) Submission to Council. The Manager shall prepare and submit to the Council a five (5) year capital program at least three (3) months prior to the final date for submission of the budget to the Council.
- 2) Contents. The capital program shall include:
  - A. A clear, general summary of its contents.
  - B. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements.
  - C. Cost estimates, method of financing and recommended time schedules for each such improvement; and
  - D. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
- 3) The above information may be revised by the Manager and extended each year regarding capital improvements still pending or in the process of construction or acquisition.

**SECTION** 11: The question of amendment of SECTION 7.03 QUALIFICATIONS OF ELECTED OFFICERS of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 7.03 QUALIFICATIONS OF ELECTED OFFICERS as amended, shall read as follows:

Each elected officer of the Municipality shall be a qualified elector of the Municipality, and shall have been, prior to date of filing a declaration of candidacy, a continuous resident of the Municipality or territory annexed thereto, for one (1) year, and any qualifying electorate shall be in good standing on all New Lebanon Municipal income taxes prior to nomination for such office and shall remain in good standing on all Municipal income taxes throughout their elected term of office. No elected officer shall be an employee of the Municipality. If an elected officer shall cease to possess any of the qualifications for such office, they shall forthwith forfeit his office.

SECTION 12: The question of amendment of SECTION 8.04 CHARTER REVIEW of the Charter of the Municipality of New Lebanon is to be submitted to a vote of the qualified voters of the Municipality. The Charter SECTION 8.04 CHARTER REVIEW as amended, shall read as follows:

A Charter Review Commission consisting of at least nine (9) members from the Municipality at large, may be appointed in January of a charter review year, which is every tenth (10th) year. Members shall be qualified electors of the Municipality and shall have resided therein or in a territory annexed thereto for a period of at least one (1) year. Council members, Municipal employees, immediate family of either elected officers or employees will only be considered to the commission in the event of lack of citizen participation. During a Charter review year, the Charter Review Commission must review the charter by June 1. Amendments to this Charter proposed by a Charter Review Commission shall be submitted to the electors in the manner prescribed in the Constitution and Laws of the State of Ohio.

**SECTION** 13: The recommendations of the New Lebanon Charter Review Board as to the above amendments have been approved to the extent set forth in the proposed amendment language.

**SECTION** 14: The election, as authorized, shall be held at the regular places of voting in the Municipality of New Lebanon, Ohio as established by the Montgomery County Ohio Board of Elections at the date and within the times provided by law and shall be conducted, canvassed, and certified in the manner provided by law.

**SECTION** 15: The form of the ballots to be cast at such election shall be read substantially as set forth on the attached Exhibit A, which is incorporated herein by this reference. Council authorized the Municipal Manager and Law Director to make any non-substantive changes to the proposed ballot language as may be required by the Board of Elections or Ohio Secretary of State for the issues to be placed on the applicable ballot.

**SECTION** 16: The Clerk of Council of the Municipality is instructed to immediately file a certified copy of this Ordinance and the proposed form of the ballot question with the Montgomery County, Ohio Board of Elections not less than ninety days prior to the general election.

<u>SECTION 17:</u> It is hereby found and determined that all formal actions of this Municipal Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**SECTION** 18: The effective date of this Ordinance shall be from and after the earliest period allowed by law.

Passed this 20<sup>th</sup> day of June 2023.

First Reading: June 20, 2023

Second Reading: waived/suspended.

Third Reading: waived/suspended.

Effective Date: June 20, 2023

APPROVED:

Raymond Artiola

Mayor

ATTEST: Philip E. Hinson

Philip E. Hinson CFO/Clerk of Council

APPROVED:

Glena A. Madden Municipal Manager

Dated: June 20, 2023

#### **CERTIFICATE**

I, Philip E. Hinson, CFO/Clerk of Council of the Municipality of New Lebanon, Ohio do hereby certify the foregoing is a true and correct copy of Ordinance 2023-06 as passed by Council and approved by the Mayor and that the same has been published as required by Section 2.17 of the Charter of the Municipality of New Lebanon, Ohio.

Philip E. Hinson CFO/Clerk of Council

## **EXHIBIT A**Proposed Ballot Language

### Proposed ballot language for Ordinance Section 1:

A majority affirmative vote is necessary for passage.

Shall SECTION 2.01 POWERS, COMPOSITION AND TERM of the Charter of the Municipality of New Lebanon be amended as follows:

All legislative power shall be vested in a Mayor and six (6) council members. For the purposes of this Charter, all references to "council" shall refer to the Mayor and six council members.

The Mayor and all council members shall be elected for a four (4) year term. The Mayor shall be elected in November 1995. Three (3) council members shall be elected in November 1993. Three (3) council members shall be elected in November 1995.

The Council member shall be a qualified elector of the Municipality, and shall have been, prior to the date of filing a declaration of candidacy, a continuous resident of the Municipality or any territory annexed thereto, for one (1) year, and any qualifying electorate shall be in good standing on all New Lebanon Municipal income taxes prior to filing a declaration of candidacy. During their term of office, they shall continue to be a resident, a qualified elector, and must remain in good standing on all Municipal income taxes throughout their elected term. No council member shall be an employee of the Municipality. If any Council member shall cease to possess any of the qualifications for such office, they shall forthwith forfeit their office.

 For adoption of the Charter Amendment
Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 2:

A majority affirmative vote is necessary for passage.

Shall SECTION 2.13 EMERGENCY ORDINANCES of the Charter of the Municipality of New Lebanon be amended as follows:

When necessary for the preservation of the public peace, health and welfare or safety, the Council, by an affirmative vote of the majority of the members present, may adopt an emergency ordinance which shall set forth and define the specific facts necessitating the emergency. Such emergency ordinances shall require no public hearings and shall take effect at the time indicated therein. Emergency ordinances shall remain in effect for the duration of such emergency. Emergency ordinances shall be published as other ordinances after passage.

Actions Not Permitted as Emergencies. No ordinance authorizing the surrender or joint exercise of its powers; or in establishing new positions in the classified service of the Municipality; or regulating the rate charged by any public utility; or in the adoption, amendment or repeal of any ordinance relating to zoning or to the use and occupancy of land or structures thereon; or in authorizing any changes in the boundaries of the Municipality, shall be adopted as an emergency measure.

For adoption of the Charter Amendment
Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 3:

A majority affirmative vote is necessary for passage.

Shall SECTION 2.16 PUBLIC NOTICE BEFORE FINAL ENACTMENT of the Charter of the Municipality of New Lebanon be amended as follows:

No action of Council authorizing the surrender or joint exercise of any of its powers, or in the granting of any franchise, or in the enactment, amendment or repeal of any zoning or building resolution or ordinance, or in the authorizing of any change in the boundaries of the Municipality, shall be enacted unless the title and summary of the ordinance or resolution has been posted in three (3) conspicuous places within the Municipality at least seven (7) days before enactment by Council and shall be posted to the official Municipal website if available. Those actions of Council which require public hearings under the general laws of Ohio shall require public hearing under this Charter.

For adoption of the Charter Amendment
 Against adoption of the Charter Amendment

Proposed ballot language for Ordinance Section 4:

A majority affirmative vote is necessary for passage.

Shall SECTION 2.17 PUBLICATION OF RESOLUTIONS AND ORDINANCES of the Charter of the Municipality of New Lebanon be amended as follows:

All resolutions and ordinances must be published after enactment by title, number, and summary by posting in at least three (3) conspicuous places within the Municipality. Such posting shall announce that a copy of the full resolution or ordinance is available at the Municipal Office. All resolutions and ordinances shall be posted to the official Municipal website if available.

 For adoption of the Charter Amendment
 Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 5:

A majority affirmative vote is necessary for passage.

Shall SECTION 3.01 QUALIFICATIONS of the Charter of the Municipality of New Lebanon be amended as follows:

During the term of office as Mayor of New Lebanon, the Mayor shall not otherwise be an employee of the Municipality.

The Mayor shall be a qualified elector of the Municipality, and shall have been, prior to the date of filing a declaration of candidacy, a continuous resident of the Municipality or any territory annexed thereto, for one (1) year, and any Mayoral qualifying electorate shall be in good standing on all New Lebanon Municipal income taxes prior to filing a declaration of candidacy. During their term of Office, they shall continue to be a resident, a qualified elector, and must remain in good standing on all Municipal income taxes throughout their elected term. If the Mayor shall cease to possess any of the qualifications for such office, they shall forthwith forfeit his office.

 For adoption of the Charter Amendment
 Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 6:

A majority affirmative vote is necessary for passage.

Shall SECTION 4.01 MUNICIPAL MANAGER; QUALIFICATIONS of the Charter of the Municipality of New Lebanon be amended as follows:

The Manager shall be chosen by the Council on the basis of its judgment of such person's executive and administrative qualifications and abilities as evidenced by such person's training and experience in public administration or otherwise. At the time of such person's appointment, the Manager need not be a resident of the Municipality or state, and per their contract and appointment shall become and remain a resident of the New Lebanon Local School District for the duration of such person's employment. The Manager shall remain in good standing on all Municipal income taxes throughout their employment.

For adoption of the Charter Amendment
 Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 7:

A majority affirmative vote is necessary for passage.

Shall SECTION 4.06 DIRECTORS AND DEPARTMENT HEADS of the Charter of the Municipality of New Lebanon be amended as follows:

Directors and/or department heads who are a member of Municipal Emergency Management or their designee, when called upon to respond shall make all efforts to be on site within 12 minutes.

 For adoption of the Charter Amendment
Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 8:

A majority affirmative vote is necessary for passage.

Shall SECTION 5.05 PERSONNEL APPEALS BOARD of the Charter of the Municipality of New Lebanon be amended as follows:

There shall be a Personnel Appeals Board consisting of three (3) members, who shall be appointed by a two-thirds (2/3) vote of Council. If no appointment is made within thirty (30) days of a vacancy, the Mayor shall appoint the member. Among the members first appointed, one shall serve for a term of three (3) years, one for a term of two (2) years, and the third for a term of one (1) year. The Council shall appoint a new member at the first regular session in January of each succeeding year for a term of three (3) years. The Council shall also make appointments of persons to fill any vacancy. Each member of the Personnel Appeals Board shall be a qualified elector, known to be in sympathy with the merit principle as applied to the civil service, shall neither hold nor be a candidate for any other public office or employment and shall not be a member of any local, State, or national committee of a political party or an officer in any partisan political club or organization, and shall not be a spouse/partner or immediate family member of an employee or elected official of the Municipality.

For adoption of the Charter Amendment
Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 9:

A majority affirmative vote is necessary for passage.

Shall SECTION 5.07 PROHIBITIONS of the Charter of the Municipality of New Lebanon be amended as follows:

No elected officer or employee in the non-exempt service of the Municipality shall continue therein after becoming a candidate for nomination or election to any incompatible public office. No person shall orally, or in writing, solicit or be in any manner concerned with soliciting any assessment, subscription, or contribution of any type for any political party or political purpose whatsoever from any person holding a position in the nonexempt service of the Municipality. No employee shall make, solicit, or receive any contribution to the campaign funds of any candidate for Municipal office, or take part in the political campaign of any candidate for Municipal office, or participate in any political campaign whatsoever during working hours. Any person who violates any of the provisions of this section shall for a period of five years be ineligible for appointment to or employment in any position in the Municipal service and shall, if an officer or employee of the Municipality, be guilty of malfeasance in office and upon conviction, shall forfeit the office or position held.

 For adoption of the Charter Amendment
 Against adoption of the Charter Amendment

Proposed ballot language for Ordinance Section 10:

A majority affirmative vote is necessary for passage.

Shall SECTION 6.09 CAPITAL PROGRAM of the Charter of the Municipality of New Lebanon be amended as follows:

- 1) Submission to Council. The Manager shall prepare and submit to the Council a five (5) year capital program at least three (3) months prior to the final date for submission of the budget to the Council.
- 2) Contents. The capital program shall include:
  - A. A clear, general summary of its contents.
  - B. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements.
  - Cost estimates, method of financing and recommended time schedules for each such improvement; and
  - D. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

3) The	above infor	rmation may	be revised	d by the	Manager	and	extended	each	year	regarding	capital
improv	ements still	pending or ir	the proce	ss of cor	nstruction	or ac	quisition.				

For adoption of the Charter Amendment
Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 11:

A majority affirmative vote is necessary for passage.

Shall SECTION 7.03 QUALIFICATIONS OF ELECTED OFFICERS of the Charter of the Municipality of New Lebanon be amended as follows:

Each elected officer of the Municipality shall be a qualified elector of the Municipality, and shall have been, prior to date of filing a declaration of candidacy, a continuous resident of the Municipality or territory annexed thereto, for one (1) year, and any qualifying electorate shall be in good standing on all New Lebanon Municipal income taxes prior to nomination for such office and shall remain in good standing on all Municipal income taxes throughout their elected term of office. No elected officer shall be an employee of the Municipality. If an elected officer shall cease to possess any of the qualifications for such office, they shall forthwith forfeit his office.

 For adoption of the Charter Amendment
Against adoption of the Charter Amendment

#### Proposed ballot language for Ordinance Section 12:

A majority affirmative vote is necessary for passage.

Shall SECTION 8.04 CHARTER REVIEW of the Charter of the Municipality of New Lebanon be amended as follows:

A Charter Review Commission consisting of at least nine (9) members from the Municipality at large, may be appointed in January of a charter review year, which is every tenth (10th) year. Members shall be qualified electors of the Municipality and shall have resided therein or in a territory annexed thereto for a period of at least one (1) year. Council members, Municipal employees, immediate family of either elected officers or employees will only be considered to the commission in the event of lack of citizen participation. During a Charter review year, the Charter Review Commission must review the charter by June 1. Amendments to this Charter proposed by a Charter Review Commission shall be submitted to the electors in the manner prescribed in the Constitution and Laws of the State of Ohio.

For adoption of the Charter Amendment
 Against adoption of the Charter Amendment