

June 21,

2022

The regular meeting of the Municipality of New Lebanon, Ohio was called to order on Tuesday, June 21, 2022 at 7:30 p.m. with Vice Mayor Carol Macmann presiding.

Present

Municipal Manager Madden  
Law Director Ronald Keener  
Police Chief Curtis Hensley  
Chief Financial Officer Philip Hinson  
Clerk of Council, Sandy Wright

Absent

Service Department Superintendent Scott Brock  
Fire Chief J.C. Keyser  
Code Enforcement Administrator Melody Davis

**INVOCATION/PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Vice Mayor Carol Macmann.

**ROLL CALL**

A verbal roll call of Council Members present at meeting for the record. The following members present were Nicole Adkins, Gale Joy, Tammy Loch, Carol Macmann, Lyndon Perkins, and Christopher Sands. Mayor Arriola was absent.

**APPROVAL OF MINUTES**

Vice Mayor Macmann stated next is the approval of the June 7, 2022 Regular Council Minutes.

Vice Mayor Macmann asked are there any corrections or changes that need to be made to these minutes?

Municipal Manager Madden stated I don't think J.C. was here. You have J.C. listed And I don't think J.C. was at the meeting. Scott was here and Goad was sitting in for the Chief.

Clerk of Council Sandy Wright stated there is a *period after my name. It then stated Police Chief Curtis Hensley, Fire Chief J.C. Keyser, Chief Financial Officer Philip Hinson and Code Enforcement Administrator Melody were absent.*

Vice Mayor Macmann stated all in favor of these minutes please signify by saying aye, all opposed same sign.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

**OLD BUSINESS**

Vice Mayor Macmann stated we have no old business tonight. Anyone have any old business to bring forward? Nothing was heard.

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**NEW BUSINESS**

Vice Mayor Macmann stated under new business we have **Resolution 2022-09. A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO ENTER INTO AN EXTENDED AGREEMENT WITH INTERSTATE GAS SUPPLY, INC. (IGS) FOR OUR NATURAL GAS AND ELECTRIC DISTRIBUTION EXPIRING DECEMBER 31, 2026 BILLING CYCLE.**

Vice Mayor Macmann stated any questions. Nothing voiced.

Vice Mayor Macmann stated do I have a motion. Motion by Council Member Sands, second by Council Member Loch to adopt Resolution 2022-09.

ROLL CALL ON ABOVE MOTION: Council Member Adkins, yes; Council Member Joy, yes; Council Member Loch, yes; Council Member Macmann, yes; Council Member Perkins, yes; Council Member Sands, yes: 6 yes 0 no.

ALL IN FAVOR. MOTION CARRIED.

**Public Comments or Questions**

Vice Mayor Macmann stated we don't have any public comments.

**ADMINISTRATIVE STAFF COMMENTS**

Vice Mayor Macmann stated Police Chief.

Police Chief Hensley stated the Camp Connect kids washed the fire truck and two (2) police cruisers today. One of the boys stated it was the bestest time he has had in his life. (laughter) He was at least 8

Vice Mayor Macmann stated any questions for Chief Hensley. Nothing voiced.

Vice Mayor Macmann stated anything from Fire Chief Keyser.

Municipal Manager Madden stated he has nothing. His fire truck is clean now.

Vice Mayor Macmann stated any questions for Fire Chief Keyser. None voiced.

Vice Mayor Macmann stated anything from Code Enforcement Administrator Melody.

Municipal Manager Madden stated she has nothing tonight.

Vice Mayor Macmann stated any questions for Melody. None voiced.

Vice Mayor Macmann stated Chief Financial Officer Hinson.

Chief Financial Officer Hinson stated I have nothing tonight.

Municipal Manager stated Phil has the Financial Report.

Vice Mayor Macmann stated do I have motion to approve the May 2022 Financial Report.

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Motion by Council Member Sands, second by Council Member Joy to approve the May 2022 Financial Report.

ROLL CALL ON ABOVE MOTION: Council Member Joy, yes; Council Member Loch, yes; Council Member Macmann, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Adkins, yes; 6 yes 0 no.

ALL IN FAVOR. MOTION CARRIED.

Vice Mayor Macmann stated anything from the Service Department.

Municipal Manager Madden stated the Service Department used 2 tons of blacktop for potholes last week. Cranwood Court which was big and the long side of Mills Place, a little on Blosser Street, a little on Comer Court and they ran out doing Homeway Drive and Waite Avenue. We are trying to do a little every other week.

Council Member Adkins stated what about the sidewalk on Main Street. The buckling is caused by the extreme heat and placement of the expansion joints. Scott and I talked about it. I also reached out to our Engineers. It is just from the extreme heat and it is not uncommon. Hopefully they will go back down when the weather chills.

Vice Mayor Macmann stated Municipal Managers comments.

#### **MANAGER'S COMMENTS**

Municipal Manager Madden stated I received a phone call from a gentleman who lives on Cranwood Circle who said they did a great job. He wanted to commend the Service Department for the patch work done on Cranwood Circle. It was nice to hear from someone who is happy and praising work completed. We hear a lot of negativity.

I have a request for an Executive Session pursuant to the Ohio Revised Code §121.11 (G) (1) and (G) (3) to discuss personnel matters and legal matters.

Vice Mayor Macmann stated any questions for the Manager. None voiced.

Council Member Sands stated there was a posting on social media about that mailbox up there on Main Street at the sidewalk. Is that something we can do anything about?

Municipal Manager stated that was how the Engineer's designed it when they did that phase on Main Street and it is what it is. I think it is a person sometimes when I drive by it because it sits weird.

Council Member Sands stated I did not know if we could do something about it or move it so that someone could get around it.

Municipal Manager Madden stated it is measured to get around.

Council Member Sands stated so it is fine as it stands.

Municipal Manager Madden stated yes. It just looks ridiculous.

Council Member Sands stated I didn't even notice it myself until it was mentioned. There is no way they could get their mail otherwise.

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Municipal Manager Madden stated it my understanding that when they designed that part of Main Street they thought the mailboxes were on the houses so it was an afterthought when they realized they were not on the houses.

Council Member Adkins stated I walk the dogs down that way all the time and you can get around it.

Vice Mayor Macmann stated I walk to work that way and you can get around it.

Council Member Adkins stated I do have a question. Do we have a street sweeper?

Municipal Manager Madden stated we do not.

Council Member Adkins stated another thing; who is responsible to clean up the sewer drains? We have trees growing out of them by our house.

Municipal Manager Madden stated I will take a look at it. As far as a street sweeper is concerned we rent and do it prior to parades

Council Member Perkins stated the homeowner is responsible for the sidewalk in front of their property, right. Does the Code Enforcement Administrator go out and start looking at their sidewalks?

Municipal Manager Madden stated they can. We don't have a sidewalk program. There was a sidewalk program quite a few years ago when they actually went out and marked up all of sidewalks and sent residents letters demanding they repair their sidewalks. Technically yes, it is the homeowner's responsibility to repair their sidewalk. If Council wants to put a sidewalk repair program back in place that is on the council.

Council Member Perkins stated I have seen two (2) and it has been that way quite a while.

Municipal Manager Madden stated that is probably low on people priorities right now as far as making repairs on their homes. It is very expensive to fix concrete.

Council Member Perkins stated the last count I saw on installing water meters was 328. Is it higher than that now?

Municipal Manager Madden stated I don't know offhand. I will have to check.

Council Member Perkins asked can I call you tomorrow?

Municipal Manager Madden stated you can call me tomorrow but I don't know if I will have the information right away. It would be easier for me to call you when I have the information.

Council Member Perkins stated I am waiting on a call from my insurance agent. I have called him three (3) times so far, thank you and have a good evening.

Vice Mayor Macmann stated we will go on to Council Member Comments.

#### **COUNCIL MEMBER COMMENTS**

Vice Mayor Macmann stated Gale.

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Council Member Joy stated I have nothing this evening.

Vice Mayor Macmann stated Chris.

Council Member Sands stated I have nothing else this evening.

Vice Mayor Macmann stated Tammy.

Council Member Loch stated I have nothing.

Vice Mayor Macmann stated Nicole.

Council Member Adkins stated I have nothing.

Vice Mayor Macmann stated Lyndon.

Council Member Perkins stated I have nothing.

**VICE MAYOR'S COMMENTS**

Vice Mayor Macmann stated I do want to agree with what you said about the Service Department. They do a really good job and deserve positive feedback more often.

**MAYOR'S COMMENTS**

Absent

**EXECUTIVE SESSION**

Vice Mayor Macmann stated I have a request for an Executive Session pursuant to the Ohio Revised Code §121.22 (G) (1) and (G) (3) to discuss personnel matters and legal matters.

Vice Mayor Macmann stated do I have a motion to adjourn to Executive Session.

Motion by Council Member Adkins, second by Council Member Sands to adjourn to Executive Session.

ROLL CALL ON ABOVE MOTION: ROLL CALL ON ABOVE MOTION: Council Member Loch, yes; Council Member Macmann, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Adkins, yes; Council Member Joy, yes; 6 yes 0 no.

ALL IN FAVOR. MOTION CARRIED.

Vice Mayor Macmann then thanked everyone for coming to the meeting. Council has a request for an Executive Session. No action will be taken following the Executive Session.

Council retired to Executive Session at 7:42 p.m.

Motion by Council Member Loch, second by Council Member Adkins to return to regular Session.

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**ROLL CALL ON ABOVE MOTION:** Council Member Macmann, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Adkins, yes; Council Member Joy, yes; Council Member Loch, yes; 6 yes 0 no.

ALL IN FAVOR. MOTION CARRIED.

Council returned from Executive Session at 7:56 p.m.

**ADJOURNMENT**

Vice Mayor Macmann stated do I have a motion to adjourn the meeting.

Motion by Council Member Sands, second by Council Member Adkins to adjourn the meeting.

**ROLL CALL ON ABOVE MOTION:** Council Member Perkins, yes; Council Member Sands, yes; Council Member Adkins, yes; Council Member Joy, yes; Council Member Loch, Council Member Macmann, yes; 6 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Meeting was adjourned at 7:57 p.m.

Approved:

 7/5/2022  
Mayor Date

 7/5/2022  
Clerk of Council Date