

March 17,

2020

The Council of the Municipality of New Lebanon, Ohio, met in regular session on Tuesday, March 17, 2020 at 7:30 p.m. with Mayor Arriola presiding. Present were Municipal Manager Glenna A. Madden, Police Chief Rick Daulton, Fire Chief J.C. Keyser, Clerk of Council Sandy Wright, and several visitors. Chief Financial Officer Brenda Etter, Law Director Ronald D. Keener, Code Enforcement Administrator Melody Davis and, Service Department Superintendent Scott Brock were absent.

ROLL CALL

The following members were present at the Call to Order: Raymond Arriola, Gale Joy Carol Macmann, Susan Nickerson, Lyndon Perkins, Christopher Sands and Douglas Thompson.

INVOCATION

Mayor Ray Arriola gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF MINUTES

Mayor Arriola stated next is the approval of the March 3, 2020, Regular Meeting Minutes.

Mayor Arriola asked are there any corrections or changes that need to be made to these minutes.

Council Member Perkins stated on page 7, I don't think I said *when I drove a bus for the City of Dayton School Board*. I don't think I said that. The truck drivers do.

Mayor Arriola stated all in favor of these minutes please signify by saying aye, all opposed same sign.

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

OLD BUSINESS

Mayor Arriola stated old business.

Municipal Manager Madden stated the Fire contract with Perry Township has been signed. So that is done and completed.

NEW BUSINESS

Mayor Arriola stated next under new business we have Manager Updates.

Municipal Manager Madden stated I have an update on the Coronavirus. One of the greatest enemies we have right now in dealing with this virus is misinformation. Therefore, I wish to keep you all updated.

March 17,

2020

The fire department and I are monitoring numerous organizations, hourly or even minute to minute in order to obtain the most up to date facts in order to keep the citizens of New Lebanon and the employees safe.

I will post Village updates on the Village webpage www.newlebanonoh.org and will not be engaging on social media at this time in an effort to keep our message clear and avoid further panic.

The firehouse is closed to visitors and meetings are by appointment only at this time. We have not closed the Village office building but are asking people to call or email if there is a question and use the drop box or mail to send water bills and taxes into the office. I will be checking on this daily to see if closing the office to the public is necessary for the health and safety of the employees and residents.

During this crisis, I am in phone conference meetings twice weekly with other area managers. Together we are working and sharing strong ways to protect the citizens of our municipalities and our employees.

Scheduled meetings and events are being looked at on a date to date basis as such dates may change; events and meetings may be postponed or cancelled. Again I will keep attendees and participants updated as needed.

Village council will meet per the charter and according to the open meetings act. I will be looking into ways to maintain the open meeting requirements for upcoming meetings.

Again, one of the greatest enemies we have right now in dealing with the virus is misinformation, therefore updates and information regarding the Village will be found on our webpage www.newlebanonoh.org. This is a reliable source for our residents to find information about the Village, and I will keep it updated.

PUBLIC COMMENTS OR QUESTIONS

Mayor Arriola stated Shannon Bemis, 130 Bronwood Street;

Ms. Bemis asked did you all get my email tonight? Do you want to check your phone to see if you got it?

Municipal Manager Madden stated Sandy sends them out.

If I am sending council an email why does it have to be sent through somebody else? Why can't it just be redirected to their personal email account?

Municipal Manager Madden stated there is a village email account set up for the council and she sends it out to them. We are not giving their personal email accounts to anyone.

Ms. Bemis stated I don't like it that when I send an email to council that it goes to somebody else before it gets to you guys. I have one or two suggestions. One you can each get your own email account and then going to that one email it will filter to all of you or you can have that just forwarded to their personal email account. However you choose I want to be able to have a direct link to you because it could be filtered or be delayed. I sent an email to you guys a little bit ago actually asking that it be read at the meeting on record because I did not want to come but I got frustrated because I knew you guys would not get it so against my better judgment I came. I guess the moral of the story is that I understand what Glenna said about the open meetings act but

March 17,

2020

you know we need to take other steps. I am really surprised that you don't have an alternative way for us to watch this meeting right now. We spent thousands of dollars on this recording system to post these videos not live streaming per say but the next day. I can't even sit at home during a global pandemic to watch a meeting the next day. I don't want to see the minutes; I don't want to see the general synopsis of what happened, just these little subcategories. I want to see who says what, how the conversation goes and you are taking that right away from me and forcing me to come to these meetings because you are not making that alternate thing for me. That's why we bought this system.

Municipal Manager Madden stated this system was put in here for security not that. We are trying to use it in a different way also. The problem is with an open meeting we have to be able to see every one of these members in that video. It does not work that way. That is why we are looking at a different system to put in here to video these. We were never going to stream these the day after. They were going to be used for the minutes so they would have to be approved at the next council meeting prior to them being posted.

Ms. Bemis stated right but they were going to be posted once they are approved.

Municipal Manager Madden stated that is not what an open meeting is. An open meeting gives you the opportunity to come in and speak.

Ms. Bemis stated then let me rephrase my question. All I was simply asking is can the council members create the New Lebanon Facebook page or create one on the Parks and Recreation page and simply go live because a lot of people message me asking for rides to the meetings which will have to wait now because we are holding up on. I know you have a website. I know that it is updated. I know you send a quarterly newsletter but the reality is Facebook is huge right now. That is the large social platform that people are looking to for information. This is how you are talking to your people. The people that elect you, the people that pay you. This is how you talk to them; this phone right here. This is how they are hearing you. I can't be here every meeting. I did not want to be here tonight. I have anxiety and I am OCD and this is the worst possible place I could possibly be right now. I am so frustrated that as a community we can't sit here and find alternative ways to reach these people, a lot of elderly people without me having to come and put myself here.

Municipal Manager Madden stated I said I have been looking into ways to maintain open meeting requirements for upcoming meetings.

Ms. Bemis stated with all due respect, it's been two years. I am tired of hearing I am going to look into this and I know Mr. Thompson you put a deadline of July. Do you need to maybe reassess your personnel because I will tell you right now that you have a deadline for July and I could have done it a year and half ago. I am frustrated.

Vice Mayor Macmann stated I hear your frustration.

Ms. Bemis stated you need to have a reasonable timeline on things. It is getting really irritating for me to be the eyes and ears for people who are unable to come here especially in a global pandemic. We are in \unchartered waters here. I simply ask and I didn't get a reply back when I simply said hey, can one of you guys go Facebook live tonight and I don't even get a reply back. That is ridiculous.

Municipal Manager Madden stated I did reply to you and you replied back to me.

March 17,

2020

Ms. Bemis stated you said the meeting will be open and I said can someone go to Facebook live on the Parks and Recreation Facebook page or make up a new Lebanon Facebook live because they want to know things.

Council Member Thompson stated I think we all do recognize we are in a national state of emergency. Like you said anxiety is high. There is a lot of anxiety for the kids being told they may not go back to school. All this is going on. The last time I recall the July date was regarding work orders for the service department. If I could ask one favor is to give us a little bit of time. Many of us are talking about the charter and we had to be here tonight. So I think this country, I think the state and I think this village is in uncharted territory like someone said we need time. We have been saying for two years. We have new administration a little over year. There have been a lot of positive things in the community. The July date was not related to Facebook live, I don't believe so.

Ms Bemis stated I know but that has been one of things brought up and I know a lot of towns do live stream their meetings. I just don't understand why it is so difficult to get that done.

Council Member Thompson stated we are trying to prioritize. You have heard people in this community. We have roads that need prioritized; we have equipment needs that have come up recently and then we have got this coronavirus so I think we need a little bit of patience, everyone included and me included. Facebook live, open meetings videotaping has to be put on the radar, but I do not know where it goes on priority list. That is something we need to talk about as council with our manager. I really do think with the times we are in right now we need to prioritize; I think we need to have each other's back as a community and we need to figure things out. We are all trying to figure it out.

Mayor Arriola stated I know our manager has been talking with other managers to see what they are going to do things.

Municipal Manager Madden state there are a lot of council meetings going on tonight in a room just like this. We are not the only one.

Ms. Bemis stated I understand that.

Vice Mayor Macmann stated there was an article in the paper about this today. There are quite a few that are in the same situation. They do not live stream. Right now they are looking at what they need to do for the immediate future. Some of them are actually making it so there are no open meetings. The council members call, do like a conference call and they are doing away with open meetings. I don't want to do that and I don't think any of us want to do that at all.

Ms. Bemis stated they can't do that.

Vice Mayor Macmann stated actually they can Shannon for the short term.

Municipal Manager Madden stated they still have to maintain even if the council members call in they still have to be open to the public. The only people that wouldn't be there are the council members. The public would still have to be there if they want to talk.

Vice Mayor Macmann stated Glenna has tried to the make the existing system work because we already paid for it. Obviously that is not going to work so we are going to have to figure something else out. I personally feel they should be out there in some

March 17,

2020

way so that people can see them. They should be streamed from our website at the appropriate time. I agree with you but we will not going to be able to do it tonight. Right now we are 15 minutes in and we all sitting here breathing the same air.

Ms. Bemis stated in a situation like this I do not think that it is an unreasonable request to just to say hey can somebody go on Facebook so people can get the information. People have a lot of questions like are we ready, what are we doing to prepare for this.

Vice Mayor Macmann stated Glenna gave you the answer. The information is on the website. We are not on Facebook or have the information altered. We will not be doing social media because information gets completely changed from what the truth is. I have seen that happen so. Glenna has told you the information is on the website and we do agree that we need to do something but we are not going to do it in the next 5 minutes.

Council Member Joy asked can you add zoom to your list.

Municipal Manager Madden stated I was looking at zoom earlier. In fact at 5:00 o'clock today I was looking at zoom to see what can be done with that.

Mayor Arriola stated I am not familiar with that.

Municipal Manager Madden stated it is a video conferencing type.

Council Member Joy stated my issue with Facebook live is that we have to use an individual account. I guess we might be able to open a Facebook account or create a government Facebook account but someone would still have to administer that by using a password.

Ms. Bemis stated it can be done and it is going to get worse before it gets better and you are still going to have meetings so it would be really nice to have something in place to where people have the option of watching this and not having to wait for me.

Vice Mayor Macmann stated I agree with you and I hear what you are saying but right now we are 15 minutes in and breathing the same air.

Council Member Nickerson stated can you look out there to see what is available by the next meeting.

Municipal Manager Madden stated I am looking at what is available and if it will work for us. I want to see what the others are using.

Mayor Arriola asked where would be using zoom from.

Municipal Manager Madden stated you would still have to do it in the room in the realm of the camera.

Council Member Joy stated you can get it for the tablet or PC.

Ms. Bemis stated there was a question online wanting to know if we have emergency services. Are you prepared if it does get worse? I don't know if there would be looting or if it got bad or if there were limit on the number of people you are able to contain. Do you guys have a plan in place if they do start to limit the amount of people in certain things.

Police Chief Daulton's response was not audible.

March 17,

2020

Ms. Bemis stated I think the concern was a person posted on Facebook on Sunday and asked if we had anything in place. I don't know where their family member works, either on the fire or police side but they were concerned because whoever the employee had not even had a conversation with anybody and that was just Sunday.

Fire Chief Keyser stated everything is constantly changing with this. We have a plan that is a living document. We are spending a lot of time with the governing bodies through emails through phone conferences, and through the webinars going through all of this. The bottom line is the ultimate plan is just like an active shooter situation at the school. The school knows what their active shooter situation is but they don't divulge that out to the general public.

Ms. Bemis stated they do the employees.

Fire Chief Keyser stated that opens up the potential for someone to come in knowing that plan and alter it. That shows some level of weakness within an organization. If you look at what is going on throughout the state. The feds just released a PP to the state of Ohio. What we have is what we have. We have been told to preserve and maintain as best we can. Not everything is going to be disseminated out as we go across. If I had to talk to all my employees every time something changed that would be every 5 minutes.

Municipal Manager Madden stated there is a policy that information within the village between village employees stays in the village so when that gets outside it is a violation of the village Code of Ordinances policy manual.

Ms. Bemis asked what is being done on an ambulance run. Are you guys doing things to sanitize and disinfect that you normally would in case they were a 19 positive patient?

Fire Chief Keyser stated the change from Friday to Sunday was huge, as far as what they wanted in this whole virus thing. Like I have said it's a living document and we change our protocols. We change the way we do things.

Vice Mayor Macmann stated in Ohio we are doing a really good job. We are not professions in that area. People need to go to the CDC to get their information and listen to the press releases if you can. The governor is giving that every afternoon. He is doing a great job. They all are. You will get the best information from the CDC.

Fire Chief Keyser stated we are in the same boat like everyone else. They have told us to preserve. I ordered things last week and only received part of it. Half of the stuff I ordered I can't get. I have enough for 3 weeks. I did put some stuff other places about a year ago. If I would run out of something, if another department has it in ample supply I can go to them. The EMS have protocols in place. They know what they are supposed to do when they go on a call. That's been discussed between me and the manager and that is where we at with it.

Vice Mayor Macmann stated that is what people want to know. They want to know that we are prepared.

March 17,

2020

ADMINISTRATIVE STAFF COMMENTS

Mayor Arriola stated we will go to administrative staff comments.

Mayor Arriola stated Police Chief Daulton.

Police Chief Daulton stated the only thing I have tonight is our two new vehicles were delivered. They are being striped. I will have them in service as soon as possible.

Mayor Arriola stated anything else for the Police Chief. Nothing was heard.

Mayor Arriola stated Fire Chief Keyser.

Fire Chief Keyser stated I don't have anything else unless you have anything for me.

Mayor Arriola stated any questions for Fire Chief Keyser. Nothing was heard.

Mayor Arriola stated the Code Enforcement Administrator have anything for us tonight.

Municipal Manager Madden stated I don't have anything else from her other than the sheet you received.

Mayor Arriola stated anything you would like to pass on to Melody. Nothing was heard.

Mayor Arriola stated Chief Financial Officer Brenda is not with us tonight. Does she have anything tonight.

Municipal Manager Madden stated she doesn't have anything except for the motion.

Mayor Arriola stated do I have a motion to adopt the February 2020 Financial Report.

Motion by Council Member Macmann, second by Council Member Nickerson to adopt the February 2020 Financial Report.

ROLL CALL ON ABOVE MOTION: Council Member Joy, yes; Council Member Macmann, yes; Council Member Nickerson, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Arriola, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Mayor Arriola stated Service Department Superintendent is not with us tonight. Does he have anything for us?

Municipal Manager Madden stated there are sheets with all of his information.

Mayor Arriola asked do you have anything for the Service Department?

Council Member Nickerson asked did he ever get an estimate on the lights. I know he determined it was the Village's responsibly.

March 17,

2020

Municipal Manager Madden stated I know they have marked stuff there but I am not sure when it is going to be done. I know we talked about it but honestly I have forgotten.

Council Member Nickerson stated I noticed it was out again today. My son got behind someone today that did not know what a flashing light means.

Council Member Perkins stated I read in the community newsletter

Mayor Arriola asked does this have anything to do with the service department?

Council Member Perkins stated no.

Mayor Arriola stated hold on Mr. Perkins I will call you later,

Mayor Arriola stated Parks and Rec.

Municipal Manager Madden stated they have nothing.

Mayor Arriola stated anybody have anything for Parks and Rec. Nothing was heard.

Mayor Arriola stated Municipal Manager's comments.

MUNICIPAL MANAGER'S COMMENTS

Municipal Manager Madden stated I don't have any other comments.

Mayor Arriola stated anything for the manager. Nothing was heard.

COUNCIL MEMBER COMMENTS

Mayor Arriola stated okay Mr. Perkins now you can go.

Council Member Perkins stated I have a problem with the solicitation permit hours from 8:00 am. to 9:00 pm. I ain't wanting anyone knocking on my door to ask me to buy something. It should be for 8 hours which would be 8:00 am to 4:00 pm. Is there any way to change that?

Municipal Manager Madden stated I can look at it. I am sure it is in the ordinances or resolution somewhere. It would have to be rewritten.

Mayor Arriola stated the Police Chief has a sign you can put on your door. I have it on my door. It has the ordinance on there and I am not bothered.

Council Member Perkins stated I am just going by how it reads. I wouldn't have known this if I had not read it. Like I said I read everything.

Mayor Arriola stated I understand that Mr. Perkins.

Council Member Perkins stated the \$43,000 for the new fire truck is going to come out of the Fire Department budget for the next 10 or 15 years.

Mayor Arriola stated yes.

Council Member Perkins stated I know that the Police Department had the 2 new vehicles. That \$80,000 comes out of the Police Department budget for 2020, right.

March 17,

2020

Mayor Arriola stated yes.

Council Member Perkins asked is South Church Street going to be asphalted first this spring?

Municipal Manager Madden stated it will probably be summer. I don't know if that will be first.

Council Member Perkins stated since it is in such bad shape I thought it might be first.

Municipal Manager Madden stated I understand that. It is an OPWC Project that I am working on now with the engineers and other things that has to be done prior to starting the work.

Council Member Perkins stated I think it was last year I read that Montgomery County gives the village a certain amount of money

Municipal Manager Madden asked what do you mean?

Council Member Perkins stated I think I read it in the newspaper that Montgomery County gives the village a certain amount of money to spend as they want to.

Municipal Manager Madden stated that is Ohio money from OPWC.

Vice Mayor Macmann stated that is Ohio money for the roads but we have to apply for it. It is a grant then they give us the grant.

Council Member Perkins asked are you going to apply for it in order to get the money?

Municipal Manager Madden stated we already have started. There are a lot of things to be done first.

Vice Mayor stated that is what is paving most of the roads the past few years. It is a grant. We apply for it then they give us the grant for the road.

Council Member Perkins stated I asked you awhile back to check on about the sealer or how they seal around the edges on the main breaks. You were going to check with the other Villages and townships to see what they do.

Municipal Manager Madden stated some do it and some don't. Not everybody is running sealer around when they fix the potholes. I think it has something to do with the material they are using to fix the pothole.

Council Member Perkins stated I am talking about when they are doing a water main break especially up there around the old dairy queen. I am just asking if it is a bucket of sealer or an instrument that does it or what. I am trying to help everybody out so it don't break down again. We will never be a city because we have to have a population of 5,000 people.

Council Member Perkins stated a long time ago they were doing an inspection on the water meters. I think mine still has one on the side of the house but I was told they did a correct reading on it. Is there any way to check that out? Is there any way to have that one removed from the house because they don't use it? I was told the reading is correct.

March 17,

2020

Municipal Manager Madden stated I will have to look at yours.

Council Member Perkins stated I think when they built that plat up mine was on the house. I don't know if others are like that. I don't know the man's name but he told me they were not getting correct readings so they took it out of the ground and do it another way.

Council Member Perkins stated thank you that is all I got.

Mayor Arriola stated Gale.

Council Member Joy stated I have nothing this evening.

Mayor Arriola stated Susan.

Council Member Nickerson stated I have nothing.

Mayor Arriola stated Chris.

Council Member Sands stated I have nothing this evening.

Mayor Arriola stated Doug

Council Member Thompson stated I want to thank Scott for putting the list of all of the potholes he cold patched. Everybody be safe.

Mayor Arriola stated Carol.

VICE MAYOR'S COMMENTS

Vice Mayor Macmann stated I thought the newsletter was really great. I really, really appreciate the information that is going out. I really appreciate what you guys are dealing with. I know it is stressful. It is very stressful because everybody is very tense so I really appreciate the things that you are doing to try and we will get to the other side of this. We will make it through so thank you. Thank you Glenna as well.

MAYOR'S COMMENTS

Mayor Arriola stated I know it a ways off but Camp Connect is in June. I have heard today on the news that they are looking at this stretching out through August.

Municipal Manager Madden stated I am posting the applications online. They will be on our website and we will just play it by ear. Summer is canceled basically. I know we want to give them the opportunity to apply. We are working on the applications. Starr has them ready. We just need to proof them and put them online.

Mayor Arriola asked are you thinking about cancelling all together?

Municipal Manager Madden stated we are not cancelling yet. We will just wait and see but hopefully everything will be calmer.

Mayor Arriola stated I would like to reiterate what Carol said. I know you guys are doing a good job and I know Glenna is doing a lot of research and she has a lot of contacts and she is on the phone with conference call meetings. I appreciate all of your hard work and everybody in the office with what they are dealing with.

March 17,

2020

ADJOURNMENT

Mayor Arriola stated do I have a motion to adjourn.

Motion by Council Member Thompson, second by Council Member Sands to adjourn.

Mayor Arriola stated do I have a motion to adjourn.

Motion by Council Member Sands second by Council Member Macmann to adjourn the meeting.

ROLL CALL ON ABOVE MOTION: Council Member Macmann, yes; Council Member Nickerson, yes; Council Member Perkins, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Joy, yes; Council Member Arriola, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Meeting was adjourned at 8:09 p.m.

Approved:

 21 April 2020
Mayor Date

 April 21, 2020
Clerk of Council Date