

April 3,

2018

The Council of the Municipality of New Lebanon, Ohio, met in regular session on Tuesday, April 3, 2018 at 7:30 p.m. with Mayor Arriola presiding. Present were Municipal Manager/Fire Chief George Markus, Law Director Ronald D. Keener, Police Chief Rick Daulton, Service Department Superintendent Scott Brock, Zoning Compliance Officer David Lunsford, Clerk of Council Sandy Wright and several visitors. Chief Financial Officer Brenda Etter was absent.

**ROLL CALL**

The following members were present at the Call to Order: Raymond Arriola, Gale Joy, Glenna Madden, Carol Macmann, Hillary McClusky, Christopher Sands, and Douglas Thompson.

**INVOCATION**

Mayor Arriola gave the invocation.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

Minutes not complete

**OLD BUSINESS**

Mayor Arriola stated next is old business. Does anyone have any old business? Nothing was heard.

**NEW BUSINESS**

Mayor Arriola stated next is new business. Does anyone have any new business? Nothing was heard.

Mayor Arriola stated next is public comments or questions. If anybody has any comments or questions please come forward to the podium and state your name and address for the record.

**PUBLIC COMMENTS OR QUESTIONS**

Melissa Littrell and Randy Boos, 240 Lawson Avenue; (*Statements not audible*) Not close enough to microphone.

Police Chief Daulton replied that you are doing the right thing. Just keep calling Dispatch to report problems.

Vice Mayor Madden asked what is the neighbor's address?

(*Resident reply not audible again was not talking directly into microphone*)

Council Member Thompson asked have you made a police report about the few things that have occurred?

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Police Chief Daulton replied just keep calling Dispatch. The officer's will continue to respond.

Mayor Arriola stated we do not know if the police have spoken to the parents.

Vice Mayor Madden stated make sure all of the neighbors are calling as quick as it happens.

Council Member Macmann stated keep calling every single time.

Police Chief Daulton stated it would still fall under disorderly conduct. Always call on the problem with the dog being allowed to run. We can call Animal Resource.

Council Member Macmann stated I know who they are.

Mayor Arriola stated thank you for coming.

Mayor Arriola asked are there any other public comments?

Cindy Eby, 306 Estonia Drive (*comments not audible*)

Municipal Manager/Fire Chief Markus replied for a boil advisory we notify Channel 2, and Channel 7; if it is during the school week we put it out on the school call system; we have it on our official website which is [www.newlebanonoh.com](http://www.newlebanonoh.com) and several others that are unofficial websites. We also post it on the sign in front of the firehouse. We are currently looking at a couple of systems similar to a OneCall System. In fact there will be a short report on that system this evening. Something like that system would not require an ordinance which would require three readings you are probably referring to. A resolution requires one reading. Something like adopting a system for New Lebanon would not require either one of those things. We could do that once we identify that is something we want to do and establish a parameter for functioning properly.

*Resident comments not audible.*

Municipal Manager/Fire Chief Markus stated New Lebanon and Farmersville are linked. The reason they are linked is, geographically the two communities are so close. We were clear here. The original alert let everyone know we were under a tornado warning. Dispatch activated our sirens as well as Farmersville. We were clear on the second activation, Farmersville was not and because of that linkage that is why our sirens went off again. Of course the warning expired about three (3) minutes after the second siren was activated.

#### **ADMINISTRATIVE STAFF COMMENTS**

Mayor Arriola stated we will go to administrative staff comments.

Mayor Arriola stated Police Chief Daulton.

Police Chief Daulton stated I have nothing this evening, sir.

Mayor Arriola stated anyone have anything for the Police Chief. Nothing was heard.

Mayor Arriola stated Fire Chief.

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Municipal Manager/Fire Chief Markus stated actually was going to remark on the sirens, but we just covered that.

Mayor Arriola stated anyone have anything for the Fire Chief. Nothing was heard.

Mayor Arriola stated Zoning Compliance Officer David.

Zoning Compliance Officer David Lunsford stated I signed the contract with the demolition contractor the other day. Now it is just a weather thing. For the three (3) members of council on the Planning Board a meeting is scheduled for May 3<sup>rd</sup> at 7:00 p.m.

Mayor Arriola stated anything for the Zoning Compliance Officer.

Mayor Arriola asked is there anything from Chief Financial Officer Brenda?

Municipal Manager/Fire Chief stated she has nothing tonight sir.

Mayor Arriola stated Service Department Superintendent Scott Brock had to leave.

Municipal Manager/Fire Chief Markus stated Scott had to leave. I can insert just a few quick Scott comments. One of the issues that we are about ready to correct is going to be one of the water service distribution issues. We are going to do a project that we have been working for the last several weeks with the Municipal Engineer on is to run some additional 12 inch from Fuls Road east to cross over just about in front of the water tower, then we are going across Main Street and hook up the 12 inch over there. We will put in a couple more valves as we do that and drop another fire hydrant in and that will give us better control of the system in that area. It will allow us to totally eliminate that 6 inch line that we have had the problem with. We will connect water from the new 12 inch from the south to the north and pick up those few homes on the north side of the street. That should correct that problem area. Keep in mind that last year the State told us sometime between March and July they are going to redo Main Street from slightly west of Fuls Road down to Brumbaugh Avenue. As soon as we get the final engineering done on this project which should hopefully be done this week based on the dollar amount we will either immediately advertise or we will immediately take informal bids so that we can get this started as soon as the contract is marketed for this job.

Mayor Arriola stated it would be nice to go on the other side of Church Street.

Municipal Manager/Fire Chief Markus stated they will go to Brumbaugh Avenue so they will go on the other side of Church Street.

Mayor Arriola stated that is right. I am thinking of the other road that runs beside Speedway.

Vice Mayor Madden stated Blosser Street.

Municipal Manager/Fire Chief Markus stated they will go further than that. Anyway those were going to be some of Scott's comments.

Mayor Arriola stated Parks and Rec. Alex and Starr.

Alex stated I gave you a sheet of some of the things that are happening now. Things that are quickly approaching are the Earth Day cleanup. That is happening on Sunday, April 22<sup>nd</sup>. We are going to be offering our second workshop to the community. It

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will be a Car 101 Workshop for anyone 13 yrs or older on Sunday, April 29<sup>th</sup> at 2:00 p.m. at New Lebanon Fire Department, 115 S. Clayton. It will be presented by Triple A Auto Care by a mechanic with over 25 year experience. Learn to perform routine maintenance like check oil, check air pressure, check fluids, change a tire and put on a spare. Our 7 on 7 Football Tournament is scheduled for Sunday, May 6, and 12:00 Noon at Dixie High School Stadium; at the beginning of May we will be cleaning our garden and our first Friday Night Out will be Friday, May 18<sup>th</sup> 6-9 p.m. at Stanley Jones Park. We have been doing some research on a Community Wide Alert System. We looked into Nixle and are still waiting for their quote so we do not have any idea of pricing right now, but just off of their website we have learned that a lot of communities in our area use them. We can give alerts for all different reasons, not just for boil advisory but severe weather alerts, events, etc. The way it seems to work is residents will actually register themselves and not sure exactly how we would register and have an account with them but that is something we will figure out in the next few weeks. The One Call Now System which was recommended to me by the school. They use a different company but this company works well also for alert systems. I talked on the phone to one of their reps today so I included the pricing options. There is a \$95.00 set up fee. Basically you pay nine cents (\$.09) per call to each person that would be on your list; you would buy credits so make sure you would have enough credits to reach out to as many people as you would like and if you buy so many credits you would get a price break; the alert option is the same so you can alert people for all different purposes. On their system you can actually do a call, text or email. There are restrictions as to the length of your message. This differs from Nixle in that we would actually register all of the people that we want to be on the list. So I was thinking that this would happen through our water bill information which would first and last name and a telephone number. We could also advertise for other people who would like to be on the system they would have to send in their information. The problem with that is if they change their number. Those are the two options that we have found so far. Also feel free to check out our Facebook page about the events on Friday Night Out as things are always changing. And the same thing goes for our Sunflower Festival. There are two (2) things in the works right now but have not been finalized yet; Farmers and Merchant and some other local sponsors are discussing sponsoring a 4 mile Run that would take place the day of the Sunflower Festival and also the Rotary normally does their car show in June but there is a discussion that they may change the date to be in conjunction with the Sunflower Festival as well, but that is still to be decided. Our Beautification of Main Street Project is progressing as well. The project team consists of Two Crafty Goats in addition to seven (7) local community members. Decoration for Beautification Week will be May 28 through June 2. We also had four (4) new orders for banners turned in the 2018 Hometown Hero Banners so we have over sixty (60) banners.

Mayor Arriola stated anyone have any questions for Alex.

Council Member Sands stated you said the One Call Now is a \$95.00 set up fee, what about the other one? Is there a set up fee for Nixle?

Recreation & Community Development Specialist Cummins stated I have not received any information for Nixle.

Council Member Sands stated so we do not know yet.

Recreation & Community Development Specialist Cummins stated until I speak with someone I will not know anything.

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Council Member Sands stated with that one the residents register, whereas with the other one we can take the information off the water bill. What if the phone number is not on the water bill?

Municipal Manager/Fie Chief Markus replied we have numbers in our water records so we have access to that information.

Council Member Sands stated I wonder if there would be some way to ask them to use your cell phone instead of the house number.

Municipal Manager/Fie Chief Markus replied we have a mix depending on what number they decide to give us. Alex has discovered on her research on the one program there are multiple ways to get the information. You can get it through a cell phone, text, or an email. The person who signs up would select the way that he or she would like to be notified.

Vice Mayor Madden stated both of them are still similar. It falls back on the person who registers. From what I understand from talking with Mary in Union they are not super expensive. They use it honestly for everything.

Recreation & Community Development Specialist Cummins stated we will find out when they get back with me.

Mayor Arriola stated Municipal Manager comments.

#### **MUNICIPAL MANAGER'S COMMENTS**

Municipal Manager Markus stated at the last meeting Council Member Thompson inquired about what we spent on electricity. Last fiscal year and our fiscal year in New Lebanon is the same as the calendar year so it starts January 1 and runs through December 31<sup>st</sup>. FY2017 we spent \$113,601.85 purchasing electric power for our eighteen separate locations that use electric power in one form or another. Some of these locations are the obvious ones such as the Court House, the Municipal Building, the Fire Station, the Service Yards, the Sewer Plant, the Water Plant, etc. The not so obvious locations might be the sewer lift stations, the traffic lights, the park restrooms, the tennis court, the park shelters, the stage area at Don Rusk, the gazebos, our storage facility on East Weaver, etc. In FY2017 we averaged \$9,466.82 a month expended for electric service. In FY2018 we've averaged \$8,864.39. We have been "slowly going green" with a change out of lighting and fixtures to LED's in the Municipal Building, the Court House, the Service Yard Facilities, and the Fire Station. While not yet completely changed out to the LED style of lighting, we are already expecting to experience an annual savings of approximately \$7,236.00 in our electric power bill for this current fiscal year. Council has already received this information. I just read it in the minutes for the community.

My second comment is a request for an Executive Session pursuant to the Ohio Revised Code §121.22 (G) (1) to discuss personnel issues.

Mayor Arriola stated any questions for the Manager. Nothing was heard.

#### **COUNCIL MEMBER COMMENTS**

Mayor Arriola stated Gale.

Council Member Joy stated I have nothing this evening.

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Mayor Arriola stated Doug.

Council Member Thompson stated I have nothing this evening.

Mayor Arriola stated Carol.

Council Member Macmann stated I really appreciate the siren's today.

Municipal Manager stated they sounded good didn't they.

Mayor Arriola stated Chris.

Council Member Sands stated I agree with you Carol, I was in the house and heard them. I would also like to give Scott and his crew a big thank you for all the hard work they have done in solving the water main breaks we are having. I don't think they have gotten a break in a month.

Municipal Manager/Fire Chief Markus stated they haven't. They have really been busy and we have had some other issues we have called their attention to after hours, including sewer issues at some of the apartment buildings. There is a private side issue but there is a certain level of municipal responsibility we have to address also. Some of the breaks have been repetitive to where they have not had a chance to do anything but go home and come right back. They have done a great job.

Mayor Arriola stated looks like they are out doing a great job right now.

Mayor Arriola stated Hillary.

Council Member McClusky stated I have nothing.

Mayor Arriola stated Glenna.

#### **VICE MAYOR'S COMMENTS**

Vice Mayor Madden stated thank you all for coming.

#### **MAYOR'S COMMENTS**

Mayor Arriola stated I have nothing further.

#### **EXECUTIVE SESSION**

Mayor Arriola thanked everyone for coming to the meeting. He then stated that Council had a request for an Executive Session and there would be no action taken following the Executive Session.

Mayor Arriola stated I have a request for an Executive Session pursuant to the Ohio Revised Code Section §121.22 (G) (1) to discuss personnel issues.

Mayor Arriola stated do I have a motion to adjourn to Executive Session.

Motion by Council Member Thompson, second by Council Member Madden to adjourn to Executive Session.

ROLL CALL ON ABOVE MOTION: Council Member Arriola, yes; Council Member Joy, yes; Council Member Macmann, yes; Council Member Madden, yes; Council

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Member McClesky, yes; Council Member Sands, yes; Council Member Thompson, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Council retired to Executive Session at 8:01 p.m.

Motion by Council Member Thompson, second by Council Member Madden to return to Regular Session.

ROLL CALL ON ABOVE MOTION: Council Member Joy, yes; Council Member Macmann, yes; Council Member Madden, yes; Council Member McClesky, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Arriola, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Council Returned to Regular Session at 8:41 p.m.

**ADJOURNMENT**

Mayor Arriola stated do I have a motion to adjourn.

Motion by Council Member Thompson, second by Council Member Madden to adjourn the meeting.

**ROLL CALL ON ABOVE MOTION.** Council Member Macmann, yes; Council Member Madden, yes; Council Member McClesky, yes; Council Member Sands, yes; Council Member Thompson, yes; Council Member Arriola, yes; Council Member Joy, yes; 7 yes 0 no

ALL IN FAVOR. MOTION CARRIED.

Meeting was adjourned at 8:43 p.m.

Approved:

\_\_\_\_\_  
Mayor Date

\_\_\_\_\_  
Clerk of Council Date